

Completing the APR

Is the Clinical Learning Journal (weekly log) complete for this assistantship?	No	Yes
At this point of the year, is there evidence of sufficient completion of: Entrustable Professional Activities (EPAs) MiniCEX and CbDs Consultation & Procedural Skills (CaPS)	No	Yes
Are you satisfied with the student's level of professionalism ?	No	Yes

Students are required to complete a brief daily activity log on MyProgress.

- Please ask them to show this to you and briefly check this is completed and consistent with attendance in practice.

The students need to have completed a minimum of

- 28 **EPAs** for Block A
- 56 EPAs for Block B
- All 70 EPAs 1-14 for block C
- Completed TWO **MiniCEXs** to a satisfactory level for Blocks A and B and ONE Minicex for Block C
- Completed TWO **CBDs** to a satisfactory level for Blocks A and B and ONE CBD for Block C
- All **CaPs** need to be completed by 9/5/25 so a satisfactory proportion should have been completed. Students should actively have sought out opportunities to get these signed off during their placement

Feedback *

Please use this space to provide feedback on the above components. Please consider also providing some feedback to the student on their **Practice Project**. You should also consider the student's confidence and progress in developing Consultation and Procedural skills (CaPS) and Team Assessment of Behaviour (TAB), if appropriate.

Please see this link outlining the key areas of **professional** concern for medical students. Of particular relevance to this placement would be consistent poor attendance, timekeeping and communication, lack of engagement with the placement or the student project and poor behaviour with staff and patients.

Please include even low level concerns in the feedback box. This will be reviewed by the year 5 team and used in the exam board.

During the first and second attachments, Students need to complete a **TAB**. They need 10 responses of which at least 8 must be from staff (any health professional/practice managers/receptionists) and no more than two from peers. Their academic mentor will review the responses so you just need to check they have had the appropriate number

Final Sign Off for CaPS and EPAs *

End of Year Sign Off: Is the student's CaPS record fully signed off and complete?	N/A	Not complete	Complete
End of Year Sign Off: Is the student's EPA log complete?	N/A	Not complete	Complete

Block A and B: Please check your response carefully, and respond with 'not applicable' as this is not yet the student's final review of the year.

Block C: This is the final review of the year, please review

- the students EPA and CaPS log on MyProgress and select 'complete' if this is fully signed off. If there are ANY outstanding sign-offs please select 'Not complete'. It is not your responsibility to ensure the student has completed these.

Tutor Handover *

Tutors: Please use this space to provide general comments, feedback and a suggested plan of action. e.g. CaPS skills or generic consultation skills to work on, timekeeping, attendance etc.

Students: please discuss this with your Tutor at your next placement.

Please provide students with next steps learning goals for their next rotation/F1 jobs.

Please note any urgent/significant concerns should be discussed with the primary care leads as these comments will only be seen by the student. (phc-teaching@bristol.ac.uk)

Student Handover *

Students: Reflect on your experience of this current placement. Consider what went well, as well as challenges and difficulties you faced. How can you be better supported at your next placement? Would a student support plan or a meeting with your Senior Tutor would be beneficial?

Is there anything you would like to note here to bring forward into your next placement?

Student to complete this section to help reflect on next steps for progression and, if relevant, support needed for next rotation.